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Accrual Basis

Engineering/Architecture Firm
Transaction Detail by Account
 December 1 - 15, 2011

Type	Date	Num	Name	Memo	Class	Split	Debit	Credit	Balance
Company Checking Account									
Check	12/3/2011	5295	Landmark Property	Dec Rent		Rent		583.75	-583.75
Paycheck	12/3/2011	3043	Jonathan Graham		Jonathan Graham	-SPLIT-		1,071.83	-1,655.58
Paycheck	12/3/2011	3044	Vicki King		Natalie Chapman	-SPLIT-		130.64	-1,786.22
Check	12/4/2011	5296	Company Bank	Interest on Line o...		Interest Expense		54.21	-1,840.43
Check	12/4/2011	5297	Gretton Insurance Co.	Dec 07 WC Polic...		-SPLIT-		461.84	-2,302.27
Check	12/5/2011	5298	Women's Shelter	donation		Contributions		2,500.00	-4,802.27
Check	12/7/2011	5299	Local Gas & Electric Company	ACCT# 098703		Utilities		75.60	-4,877.87
Bill Pmt -Check	12/10/2011	5300	Natalie Chapman Consulting	(11/01/2007 - 11/...		Accounts Payable		2,800.00	-7,677.87
Check	12/14/2011	5301	Automobile Loan Company	Car lease		Car Lease		563.00	-8,240.87
Deposit	12/14/2011			Deposit		-SPLIT-	19,767.50		11,526.63
Paycheck	12/15/2011		Deborah Wood			-SPLIT-	0.00		11,526.63
Paycheck	12/15/2011		Vicki King			-SPLIT-		382.91	11,143.72
Paycheck	12/15/2011		Jonathan Graham			-SPLIT-		995.82	10,147.90
Paycheck	12/15/2011		Vicki King			-SPLIT-		749.02	9,398.88
Total Company Checking Account							19,767.50	10,368.62	9,398.88
Payroll Clearing (Owner's time)									
Paycheck	12/3/2011		Deborah Wood		Deb Wood	-SPLIT-	0.00		0.00
Total Payroll Clearing (Owner's time)							0.00	0.00	0.00
Accounts Receivable									
Invoice	12/1/2011	100153	Bowden Boutiques:Main Street, Middlefield		Jonathan Graham	-SPLIT-	11,320.40		11,320.40
Invoice	12/10/2011	100160	National Burger:National Burger, Middlefield		Deb Wood	-SPLIT-	4,625.00		15,945.40
Payment	12/10/2011	4658	Weeks, Matt:Middlefield Tire Shop			Undeposited Funds		2,605.80	13,339.60
Payment	12/14/2011	68421	Bowden Boutiques:Main Street, Middlefield			Undeposited Funds		17,161.70	-3,822.10
Total Accounts Receivable							15,945.40	19,767.50	-3,822.10
Undeposited Funds									
Payment	12/10/2011	4658	Weeks, Matt			Accounts Receivable	2,605.80		2,605.80
Payment	12/14/2011	68421	Bowden Boutiques			Accounts Receivable	17,161.70		19,767.50
Deposit	12/14/2011	4658	-MULTIPLE-	Deposit		Company Checking ...		19,767.50	0.00
Total Undeposited Funds							19,767.50	19,767.50	0.00
Accounts Payable									
Bill Pmt -Check	12/10/2011	5300	Natalie Chapman Consulting	(11/01/2007 - 11/...		Company Checking ...	2,800.00		2,800.00
Bill	12/12/2011		Express Delivery	INV# 124-90874-...		-SPLIT-		162.00	2,638.00
Total Accounts Payable							2,800.00	162.00	2,638.00
Payroll Liabilities									
Payroll Taxes Payable									
Paycheck	12/3/2011	3043	Jonathan Graham		Jonathan Graham	Company Checking ...		1,554.30	-1,554.30
Paycheck	12/3/2011	3043	Jonathan Graham		Jonathan Graham	Company Checking ...	0.00		-1,554.30
Paycheck	12/3/2011	3044	Vicki King		Natalie Chapman	Company Checking ...		118.23	-1,672.53
Paycheck	12/3/2011		Deborah Wood		Deb Wood	Payroll Clearing (O...	0.00		-1,672.53
Paycheck	12/15/2011		Deborah Wood			Company Checking ...	0.00		-1,672.53
Paycheck	12/15/2011		Vicki King			Company Checking ...		163.36	-1,835.89
Paycheck	12/15/2011		Vicki King			Company Checking ...	0.00		-1,835.89
Paycheck	12/15/2011		Jonathan Graham			Company Checking ...	0.00		-1,835.89
Paycheck	12/15/2011		Jonathan Graham			Company Checking ...		2,360.07	-4,195.96
Paycheck	12/15/2011		Vicki King			Company Checking ...		318.98	-4,514.94
Paycheck	12/15/2011		Vicki King			Company Checking ...	0.00		-4,514.94
Total Payroll Taxes Payable							0.00	4,514.94	-4,514.94

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Type	Date	Num	Name	Memo	Class	Split	Debit	Credit	Balance
SEC125 Payable									
Paycheck	12/3/2011	3043	Jonathan Graham		Jonathan Graham	Company Checking ...		50.00	-50.00
Paycheck	12/15/2011		Jonathan Graham			Company Checking ...		50.00	-100.00
Total SEC125 Payable							0.00	100.00	-100.00
Total Payroll Liabilities							0.00	4,614.94	-4,614.94
Deborah Wood Capital									
Deborah Wood's Time to Jobs									
Paycheck	12/3/2011		-MULTIPLE-		Deb Wood	Payroll Clearing (O...	8,200.00		8,200.00
Paycheck	12/3/2011		Deborah Wood		Deb Wood	Payroll Clearing (O...		8,200.00	0.00
Paycheck	12/15/2011		-MULTIPLE-		Deb Wood	Company Checking ...	7,700.00		7,700.00
Paycheck	12/15/2011		Deborah Wood			Company Checking ...		7,700.00	0.00
Total Deborah Wood's Time to Jobs							15,900.00	15,900.00	0.00
Total Deborah Wood Capital							15,900.00	15,900.00	0.00
Engineering Revenue									
Invoice	12/1/2011	100153	Bowden Boutiques:Main Street, Middlefield	-MULTIPLE-	-MULTIPLE-	Accounts Receivable		11,140.00	-11,140.00
Invoice	12/10/2011	100160	National Burger:National Burger, Middlefield	-MULTIPLE-	Deb Wood	Accounts Receivable		4,625.00	-15,765.00
Total Engineering Revenue							0.00	15,765.00	-15,765.00
Markup Income									
Invoice	12/1/2011	100153	Bowden Boutiques:Main Street, Middlefield	Markup on Reimb...	Reimbursable Costs	Accounts Receivable		16.40	-16.40
Total Markup Income							0.00	16.40	-16.40
Reimbursed Exp. (Income)									
Invoice	12/1/2011	100153	Bowden Boutiques:Main Street, Middlefield	-MULTIPLE-	Reimbursable Costs	Accounts Receivable		164.00	-164.00
Total Reimbursed Exp. (Income)							0.00	164.00	-164.00
Direct Labor									
Wages - Draftsperson/Engineer									
Paycheck	12/3/2011	3043	Bowden Boutiques:Main Street, Middlefield		Jonathan Graham	Company Checking ...	113.64		113.64
Total Wages - Draftsperson/Engineer							113.64	0.00	113.64
Total Direct Labor							113.64	0.00	113.64
Reimbursable Project Costs									
Bill	12/12/2011		-MULTIPLE-	Overnight Mail/Fe...	Reimbursable Costs	Accounts Payable	66.00		66.00
Total Reimbursable Project Costs							66.00	0.00	66.00
Car/Truck Expense									
Car Lease									
Check	12/14/2011	5301	Automobile Loan Company	Car lease		Company Checking ...	563.00		563.00
Total Car Lease							563.00	0.00	563.00
Mileage									
Paycheck	12/3/2011	3043	Jonathan Graham		Jonathan Graham	Company Checking ...	0.00		0.00
Paycheck	12/15/2011		Jonathan Graham			Company Checking ...	0.00		0.00
Total Mileage							0.00	0.00	0.00
Total Car/Truck Expense							563.00	0.00	563.00

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Type	Date	Num	Name	Memo	Class	Split	Debit	Credit	Balance
Contributions									
Check	12/5/2011	5298	Women's Shelter	donation		Company Checking ...	2,500.00		2,500.00
Total Contributions							2,500.00	0.00	2,500.00
Insurance									
General Liability Insurance									
Check	12/4/2011	5297	Gretton Insurance Co.	Policy #14B09		Company Checking ...	230.00		230.00
Total General Liability Insurance							230.00	0.00	230.00
Worker's Compensation									
Check	12/4/2011	5297	Gretton Insurance Co.	-MULTIPLE-		Company Checking ...	231.84		231.84
Total Worker's Compensation							231.84	0.00	231.84
Total Insurance							461.84	0.00	461.84
Postage and Delivery									
Bill	12/12/2011		Express Delivery	INV# 124-90874-...		Accounts Payable	96.00		96.00
Total Postage and Delivery							96.00	0.00	96.00
Rent									
Check	12/3/2011	5295	Landmark Property	Office Rent		Company Checking ...	583.75		583.75
Total Rent							583.75	0.00	583.75
Utilities									
Check	12/7/2011	5299	Local Gas & Electric Company	ACCT# 098703		Company Checking ...	75.60		75.60
Total Utilities							75.60	0.00	75.60
Wages - Non Project Related									
Employee Bonus									
Paycheck	12/3/2011	3043	Jonathan Graham		Jonathan Graham	Company Checking ...	0.00		0.00
Paycheck	12/15/2011		Jonathan Graham			Company Checking ...	0.00		0.00
Total Employee Bonus							0.00	0.00	0.00
Payroll Tax Expenses									
Paycheck	12/3/2011	3043	-MULTIPLE-		Jonathan Graham	Company Checking ...	176.13		176.13
Paycheck	12/3/2011	3044	Vicki King		Natalie Chapman	Company Checking ...	32.87		209.00
Paycheck	12/15/2011		Vicki King			Company Checking ...	66.27		275.27
Paycheck	12/15/2011		Jonathan Graham			Company Checking ...	905.89		1,181.16
Paycheck	12/15/2011		Vicki King			Company Checking ...	108.00		1,289.16
Total Payroll Tax Expenses							1,289.16	0.00	1,289.16
Sick/Holiday & Vacation Pay									
Paycheck	12/3/2011	3043	Jonathan Graham		Jonathan Graham	Company Checking ...	2,272.73		2,272.73
Paycheck	12/3/2011		Deborah Wood		Deb Wood	Payroll Clearing (O...	0.00		2,272.73
Paycheck	12/15/2011		Deborah Wood		Deb Wood	Company Checking ...	0.00		2,272.73
Paycheck	12/15/2011		Jonathan Graham		Jonathan Graham	Company Checking ...	1,250.00		3,522.73
Total Sick/Holiday & Vacation Pay							3,522.73	0.00	3,522.73
Wages- Non-billable									
Wages-Office & Staff Meetings									
Paycheck	12/3/2011	3043	Internal:Company Meetings		Jonathan Graham	Company Checking ...	113.63		113.63
Total Wages-Office & Staff Meetings							113.63	0.00	113.63

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Transaction Detail by Account
December 1 - 15, 2011**

Type	Date	Num	Name	Memo	Class	Split	Debit	Credit	Balance
Wages-Unbillable									
Paycheck	12/15/2011		Jonathan Graham		Jonathan Graham	Company Checking ...	1,250.00		1,250.00
Total Wages-Unbillable							1,250.00	0.00	1,250.00
Total Wages- Non-billable							1,363.63	0.00	1,363.63
Wages - Office Staff									
Paycheck	12/3/2011	3044	Vicki King		Natalie Chapman	Company Checking ...	216.00		216.00
Paycheck	12/15/2011		Vicki King			Company Checking ...	480.00		696.00
Paycheck	12/15/2011		Vicki King			Company Checking ...	960.00		1,656.00
Total Wages - Office Staff							1,656.00	0.00	1,656.00
Total Wages - Non Project Related							7,831.52	0.00	7,831.52
Other Expense									
Interest Expense									
Check	12/4/2011	5296	Company Bank	Interest on Credit...		Company Checking ...	54.21		54.21
Total Interest Expense							54.21	0.00	54.21
Total Other Expense							54.21	0.00	54.21
TOTAL							86,525.96	86,525.96	0.00